



**Master  
Builders  
Association**  
New South Wales

# CPC50210

# Diploma of Building and Construction (Building)

IN CLASS TRAINING AND ASSESSMENT

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C O U R S E   B R O C H U R E

✓ NATIONALLY RECOGNISED TRAINING

✓ SMART AND SKILLED

✓ TRAINING AND ASSESSMENT



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New South Wales

# CPC50210 - DIPLOMA OF BUILDING AND CONSTRUCTION (BUILDING)

## IN CLASS TRAINING AND ASSESSMENT

Master Builders Association of NSW (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meets nationally industry standards. Pathways to qualifications include full training and assessment, assessment towards Recognition of Prior Learning (RPL), gap training and Continuous Professional Development (CPD).

This course brochure will inform and guide you through Master Builders in class training and assessment program for *CPC50210 - Diploma of Building and Construction (Building)*, from application through to certification.

If your application to enrol is successful, you will have the opportunity to participate in training and assessment towards this qualification.

### OVERVIEW

The CPC50210 - Diploma of Building and Construction (Building) in class training and assessment course is designed to enable potential builders and others in the industry to improve their business skills and technical knowledge so that they can successfully manage their building and construction business and projects.

Participants will be assessed against skills and knowledge that meet current industry requirements for the building sector.

### ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- You have successfully completed CPC40110 Certificate IV in Building and Construction (Building) or CPC40108 Certificate IV in Building and Construction (Building)
- You have more than three (3) years' experience in the building and construction industry (experience must be within the last ten (10) years)
- You have a minimum of one (1) year supervisory experience in the building and construction industry
- You have a valid White Card (General Construction Induction card)
- You hold a current Contractor's Licence OR are able to provide the details of two (2) referees that have worked with you for 12 months or more and can confirm your work history / experience (Referees must be a current licenced builder, construction manager or site foreman)
- You are able to answer at least 65% of the technical industry questions correctly during your application process
- You are currently working on active construction projects

This course has been designed to meet part of the NSW Fair Trading criteria to apply for a Builder's Licence. NSW Fair Trading have specific criteria in addition to this qualification. Visit the NSW Fair Trading website for further information [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au).

This course may be subsidised by the NSW Government Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by NSW Government.

Smart and Skilled prices are subject to funding availability. Fees and funding will be confirmed once we have received your successful application.

To be eligible, you must also meet the following Smart and Skilled eligibility criteria:

- You are at least 15 years old
- You live or work in NSW
- You are an Australian citizen or permanent resident or a humanitarian visa holder, or a New Zealand citizen
- You are no longer attending school

Participants will require sufficient language, literacy and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as preparing construction schedules, interpreting building plans and specifications and recording work outcomes. If you require assistance, please contact us to discuss the options available to you.

## PROGRAM DESCRIPTION

*CPC50210 - Diploma of Building and Construction (Building)* requires assessment of units of competency that address the skills and knowledge of a builder in the construction industry.

Industry requires that assessment for all units of competency be undertaken in a real or very closely simulated workplace environment.

## REQUIRED PARTICIPANT RESOURCES

Master Builders will provide all course materials/tools to enable you to complete this course.

You will be required to bring:

- Laptop/iPad (or other electronic device to access online learning material) or printed courseware

When attending your first class, you will also be required to bring:

- ID, including your Driver's Licence and Medicare Card
- A valid White Card



## THE STUDENT JOURNEY

### APPLICATION

- You complete and submit the online application form and answer questions about your previous work history and experience, provide two referees to confirm your work history and experience, as well as answer a series of technical industry based questions
- We review your application and determine if you are suitable
- We email you the outcome of your application
- If you are invited to enrol, you will receive this via email
- *Master Builders utilise the services of a third party in the recruitment of participants into this program. Our partner is Trades Centre Australia*

### ENROLMENT

- You complete and submit the online enrolment form
- You provide us with your USI number
- You upload certified copies of your identification
- You will provide payment for the enrolment fee
- You will receive access to complete an online Language, Literacy and Numeracy (LLN) quiz. The LLN quiz provides valuable information for our trainer to tailor the courseware to suit your needs.
- On completion of the LLN quiz, we will email confirmation of your enrolment including your confirmed fees, a class schedule for the initial stage of your course and access to online resources

### IN CLASS TRAINING AND ASSESSMENT

- You will be required to attend classroom training sessions according to the class schedule provided
- You will need to provide payment for your commencement fee before you will be permitted to move to the second stage of your course schedule and finalise your progression fee payment before moving to the last stage of your course schedule
- We will email you confirmation of your respective class schedules once payments are received for your commencement fee and then again for your progression fee
- You will undertake and complete written and practical assessment tasks for each module in the program
- If assessed as competent in all units of competency, you will progress to the certification process for CPC50210 - Diploma of Building and Construction (Building)
- *Further training and assessments will be advised on an individual basis through a plan provided by your assessor if required and may require attendance at additional classroom training sessions*

### CERTIFICATION

- Our Quality Assurance team checks your assessments and evidence submitted through Panel Review processes
- If our Quality Assurance team is satisfied with your portfolio of evidence, you will be awarded the CPC40110 Certificate IV in Building and Construction (Building)
- If the Quality Assurance check determines additional evidence is required, you will be contacted by a Customer Service Representative to provide further evidence



## COURSE STRUCTURE

The course is designed to be delivered in six (6) subjects, with classes being held mostly on weekends. Participants are expected to keep pace with written assessments so that they can complete all written work within a maximum of four weeks of the course finishing.

The course is described below including the units of competency applicable to each subject. You can start the course with any subject however, we recommend that you begin with WHS and Risk Management, where possible. To achieve the *CPC50210 Diploma of Building and Construction (Building)*, you will need to successfully complete all six modules.

You are required to attend all classes and complete all assessments within a maximum of twelve (12) months.

### Subject: WHS and Risk Management

The WHS and Risk Management subject addresses the implementation and management of health and safety on building and construction sites.

The unit of competency included in this subject is:

CODE	UNITS OF COMPETENCY	DURATION	CORE / ELECTIVE
BSBOHS504B	Apply principles of OHS risk management	2 days	Core

### Subject: Standards Codes and Identifying Services

The Standards Codes and Identifying Services subject addresses technical and legislative requirements in building and construction in NSW, quality assurance and a comprehensive understanding of the Building Code of Australia.

The units of competency included in this subject are:

CODE	UNITS OF COMPETENCY	DURATION	CORE / ELECTIVE
CPCBC5004A	Supervise and apply quality standards to the selection of building and construction materials	4 days	Elective
CPCBC5001B	Apply building codes and standards to the construction process for medium rise building projects		Core
CPCBC5009A	Identify services layout and connection methods to medium rise construction projects		Elective
CPCBC4001A	Apply building codes and standards to the construction process for low rise building projects		Core



## Subject: Building Construction Management

The Building Construction Management subject aims to assist participants to develop their skills in site supervision human resource management and the principles of project management from start to finish.

The units of competency included in this subject are:

CODE	UNITS OF COMPETENCY	DURATION	CORE / ELECTIVE
CPCBC5003A	Supervise the planning of on-site medium rise building or construction work	6 days	Core
CPCBC5005A	Select and manage building and construction contractors		Elective
CPCBC5010B	Manage construction work		Core
CPCBC4012B	Read and interpret plans and specifications		Core
BSBPMG505A	Manage project quality		Core
BSBPMG508A	Manage project risk		Core

## Subject: Contracts and Dispute Management

The Contracts and Dispute Management subject addresses contracts administration, preparation of tender applications and the legal requirements of contracts management in the building and construction industry.

The units of competency included in this subject are:

CODE	UNITS OF COMPETENCY	DURATION	CORE / ELECTIVE
CPCBC4013A	Prepare and evaluate tender documentation	3 days	Core
CPCBC5007B	Administer the legal obligations of a building or construction contract		Elective
CPCBC4024A	Resolve business disputes		Elective
CPCBC4003A	Select and prepare a construction contract		Core



## Subject: Structural Applications

The Structural Applications subject aims to ensure that participants gain a thorough working knowledge of the concepts relating to the behaviour of structures, materials and timber commonly used in domestic building and the underlying principles and terminology of structural engineering.

The units of competency included in this subject are:

CODE	UNITS OF COMPETENCY	DURATION	CORE / ELECTIVE
CPCBC5018A	Apply structural principles to the construction of medium rise buildings	2 days	Core
CPCBC4010B	Apply structural principles to residential low rise constructions		Core

## Subject: Project Cost Control

The Project Cost Control subject establishes a participant's skills and knowledge in the preparation of accurate quotes and estimates for construction projects, as well as the financial management skills to monitor and control a project's budget.

The units of competency included in this subject is:

CODE	UNITS OF COMPETENCY	DURATION	CORE / ELECTIVE
CPCBC4004A	Identify and produce estimated costs for building and construction projects	2 days	Core
CPCBC5002A	Monitor costing systems on medium rise building and construction projects		Core

## COURSE ASSESSMENTS

Master Builders provides structured knowledge questions, written project-based tasks and practical tasks to be performed as outlined in each individual assessment task.

At the end of each subject, your trainer/assessor will enter feedback and your results online and you will be notified by email.

## TRAINING QUALITY AND CERTIFICATION

Master Builders is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality and delivery of training and assessment and will be the organisation issuing an AQF certificate or statement of attainment to participants.

## FEES

This course may be subsidised by the NSW Government Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by the NSW Government.

Smart and Skilled prices are subject to funding availability. A quote of applicable fees and funding will be provided prior to enrolment.

A general guide to fees for this qualification pathway is as follows:

Indicative Pricing without NSW Government Subsidy	
Master Builders Member Rate	\$3,950
Non-Member Rate	\$4,250
NSW Government Smart and Skilled Subsidy Indicative Pricing	
If you <b>do not</b> hold a previous qualification	\$5,350
If you do hold a previous qualification	\$6,010

*Student fees may decrease if you are awarded Credit or Recognition of Prior Learning in any unit/s of competency and are no longer required to undertake classroom or distance-based training and assessment for these unit/s of competency.*

Fees are invoiced under the following payment structure:

Invoice Stage	Amount	Invoice Issued
Enrolment	\$1,500	On enrolment
Commencement	\$1,500	Week preceding stage 1 of class schedule
Progression	Remaining value (not exceeding total course value)	Week preceding stage 2 of class schedule

You will not be permitted to move from one stage to the next of the class schedule until the accompanying fees are paid in full. All participant fees are GST exempt.

Visit [www.smartandskilled.nsw.gov.au](http://www.smartandskilled.nsw.gov.au) to learn more about the Smart and Skilled program.

*According to the Standards for RTOs 2015, at no stage will Master Builders charge more than \$1,500 in advance of services being provided.*



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## WHY MASTER BUILDERS?

- ✓ **Quality** - we care about our industry
- ✓ **Recognition** - we are respected by the industry
- ✓ **Affordability** - we offer cost-effective courses

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## FOR MORE INFORMATION

-  02 8586 3559
  -  [skillassessment@mbansw.asn.au](mailto:skillassessment@mbansw.asn.au)
  -  [www.skillassessment.com.au](http://www.skillassessment.com.au)
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